



**2024 Assessment Review Inquiry - RESIDENTIAL ONLY DEADLINE 7-08-24 New sales 7-19-24**

First Name:	Last Name:	Date:
Property Street Address:		City:
		Subdivision:
E-Mail address:		<b>Most responses will be by email, in case documents need to be signed.</b>
Parcel / PIN: <b>12-02-</b> _____	CELL / HOME Phone:	
Have you filed an Appeal before? YES NO If Yes, what year? _____		
Have you filed at PTAB? YES NO If Yes, what year? _____		

Assessment information can be found on most recent tax bill or [www.dupagetownshipassessor.com](http://www.dupagetownshipassessor.com) OR [www.willcountysoa.com](http://www.willcountysoa.com) under Property Search. Please note that Assessments are based on 3 years of valid sales, not including the current year.  
 Ex: 2024 Assessment is based on adjusted sales from 2021, 2022 and 2023.

<b>MOST CURRENT AVAILABLE ASSESSMENT YEAR</b> _____	<b>ESTIMATED MARKET VALUE</b>
<b>Assessment:</b> Land _____ Improvement _____ Total _____ / .3333 = _____	

What homeowner considers the Estimated Market Value should be: \$ \_\_\_\_\_

**Reason for Inquiry:** *Information should be from year 2020, 2021 and/or 2022*

**Recent Sale**  **Date of Sale:** \_\_\_\_\_ **Price:** \$ \_\_\_\_\_ (Must provide closing papers)

**Recent Appraisal**  (Provide Full Appraisal including the Appraiser qualifications) *Note: If there are items listed in the appraisal for the subject property that should be assessed and are not currently being assessed, those items will be added to the value next year. Ex: Finished basements, extra plumbing, fireplaces, etc.*

**Comparable Sales**  **Assessment Equity**  **OTHER REASON:** \_\_\_\_\_

See Page 2 to submit comparables. Sales or Equity Comps should be in same neighborhood, same/similar model or style, square footage, and amenities for best comparables to review.)

Sales and Equity comparables can be researched at [www.dupagetownshipassessor.com](http://www.dupagetownshipassessor.com) OR [www.willcountysoa.com](http://www.willcountysoa.com). Our office will review the information submitted. Copies of comparables from the internet will not be excepted if the chart is not completed. **RETURN COMPLETED FORM TO [information@dupagetownshipassessor.com](mailto:information@dupagetownshipassessor.com) or can be dropped off at the office address above.** If a *reduction is granted, it is typically for 1 year only, and is not a permanent reduction. It will be reviewed the following year for equity and sales.*

Based on the deadline for this inquiry, I understand if I do not agree with the decision by the Township, regarding this inquiry, that a formal appeal can be filed with Will County Board of Review during their appeal process dates set forth by the County. **Property Owners Signature:** \_\_\_\_\_

**RECENT SALES OR RECENT APPRAISALS DO NOT NEED TO FILL OUT THIS PART OF THE FORM.**

*Please fill out as much information as possible to support your claimed estimated value. To determine the January 2024 value, the sale comparables should be from year 2021, 2022 and 2023. Assessments are based on adjusted valid sales; not invalid such as foreclosure, bank or short sales. Sales must be in the township. The best comparable is to pick from within your sub/neighborhood, same style or model, similar square footage, and amenities. Older sales are adjusted with Township/County multipliers for time adjustments.*

	Subject (your house)	Comp #1	Comp #2	Comp #3
Property Index Number (P.I.N.)				
Address				
Neighborhood				
Model Name Story type/Style				
Age of property				
Number of bathroom-fixtures				
Living area (square feet)				
Basement area-- Sq. Ft. or type				
Finished Bsmt Area Recreation or Living area -- Sq. Ft.				
Number of Fireplaces				
Garage SqFt and 1, 2, 3 or 4+				
Other improvements (Inground pool, deck, sunrooms, etc.)				
Date of Sale				
Sale Price				
Sale Price Per / Square Foot				
Type of Sale				
Land Assessment				
Equity Improvement Assessment				
Total Assessment				
Improvement Assessment Per / Square Foot				
ADDITIONAL COMMENTS:				

OFFICE USE ONLY: RECEIVED DATE: \_\_\_\_\_ BY: \_\_\_\_\_ RESPONDED DATE : \_\_\_\_\_ BY: \_\_\_\_\_ ACTION: